

**ADDENDUM TO MASTER AGREEMENT**  
**RE: COMMUNICATIONS AND MEDIA PROTOCOL**

BETWEEN:

**THE BOARD OF TRUSTEES OF  
BATTLE RIVER SCHOOL DIVISION NO. 31**  
(the "School Division")

and

**CORNERSTONE CHRISTIAN ACADEMY SOCIETY**  
(the "Society")

WHEREAS the School Division and the Society have entered into a master agreement dated August 26, 2009 and amended July 1, 2015 (the "Master Agreement");

AND WHEREAS the parties have agreed to negotiate a communications protocol to ensure that all public disseminations of information or concerns only be done in accordance with an established and agreed communications protocol or in accordance with board policy and procedure;

AND WHEREAS the Society and the School Division confirm a mutual understanding that both, on behalf of our respective organizations, undertake to refrain from making any public comments of a personal nature or any public comments undermining the integrity or competence of the School Board or Society representatives; confirm our agreement to follow this communications and media protocol; the parties confirm our agreement that even in the event of disagreement that the parties need to discuss concerns in an atmosphere of fairness and mutual respect, so that when the issues are discussed and hopefully resolved, the two sides can put their differences aside and work together effectively for the good of students and of public education; and finally confirm our agreement that a civility protocol is in the best interests of the students of Cornerstone Christian Academy School, the Society, and the Board of Trustees of the School Division;

NOW THEREFORE in consideration of the mutual covenants set out herein, the parties hereby agree as follows:

1. The parties acknowledge and agree that the Master Agreement is hereby amended as follows:
  - 1.1. Neither party shall disclose a communication from the other party without the express written permission of the party that authored the communication.
  - 1.2. All communications that are not otherwise publicly disseminated, shall be deemed to be confidential and will be held in confidence and shall not be released in any public forum nor in any form, unless the party planning to release its own communication, without

reference to the other party's communication, provides written notice to the other party of their intention to release a communication no less than 96 hours prior to the planned release of the information.

- 1.2.1. The written notice shall include to whom the communication is to be released and the date of such release
- 1.3. The receiving party shall have 48 hours to provide a written response to the proposed communication approving, confirming or denying the content of the information to be released.
2. The Society members shall refrain from any direct contact with school staff of Cornerstone Christian Academy School in any official capacity as a Society member unless invited to do so by the School Division in writing;
  - 2.1. Society members acting as parents may contact staff members of Cornerstone Christian Academy School in accordance with the practices and procedures implemented by Cornerstone Christian Academy School for all parent access to the school.
3. Both parties shall refrain from making any public comments of a personal nature or any public comments undermining the integrity or competence of the School Division, the Society, or elected officials, employees, representatives, or members of either.
4. Forthwith upon the signature of this protocol, the Society shall direct legal counsel to remove all website postings regarding Battle River School Division No. 31 and the Cornerstone Christian Academy School from their website.
5. The parties agree that, wherever possible, communication about Cornerstone Christian Academy School will be done jointly by the parties in accordance with the communication protocol contained herein.
6. Both parties shall limit the release of information to the general public or the media, or the posting of information on their respective websites. The parties agree that any information that is released must accurately reflect the substance of discussions held between the parties. The parties agree that the information will be provided in a way that enables common understanding, effective problem resolution and enhancement of a respectful collaborative working relationship. Information shall not be posted that is disrespectful towards either party nor shall any of the posted information contain personal attacks directed at members or employees of either party.
7. All the other terms and conditions of the Master Agreement as amended from time to time remain in force.
8. This Agreement shall remain in effect for the same term as the Master Agreement.

THIS AGREEMENT MADE THE \_\_\_\_ DAY OF \_\_\_\_\_, 2017.

**THE BOARD OF TRUSTEES OF BATTLE RIVER SCHOOL DIVISION NO. 31**

Per: \_\_\_\_\_

Per: \_\_\_\_\_

**CONERSTONE CHRISTIAN ACADEMY SOCIETY**

Per: \_\_\_\_\_

Per: \_\_\_\_\_

**DRAFT**