



THE UNIVERSITY OF
WINNIPEG
FACULTY OF EDUCATION

June 9, 2021



Dear [REDACTED]:

Your name has been forwarded to the Faculty of Education Performance Review Committee as you have been asked to leave your host school.

As stated in the Certification Student Practicum Handbook (pg. 35)

6. In the case of a Performance Review Committee referral:

a) The Committee will review the circumstances. The purpose of this review is to make a recommendation to the Deans regarding the status of the student in the Faculty of Education. The Committee will review the performance of the student to date including academic performance, student teaching evaluations, etc.

b) The Committee will recommend to the Deans one of the following:

i) That the student be allowed to continue in the Faculty of Education. The student will be required to sign a Performance Contract. See the Performance Contract section for more information. Or,

ii) That the student may be allowed to remain in the Faculty but must sit out for a period of time. The student may be required to provide medical or other documentation in order to be allowed to resume their studies in the Faculty. In addition to being removed from practicum, these students may be removed from some or all of their Education courses. Or,

iii) That the student be removed from the Faculty of Education program.

In reviewing the circumstances, the Committee has recommended the following:

1. You must sit out for the 2021/2022 academic year and will not be permitted to

register for Education courses or practicum during that time.

2. The Committee will meet again in May of 2022 to decide if you will be allowed to continue in the program in 2022/2023.
3. If allowed to return, you will be required to sign a Performance Contract with the Practicum Office.

I concur with the recommendations of the Performance Review Committee. Should you wish to appeal this decision, the appeal procedures from the Academic Calendar (section IX. Appeals and the Faculty of Education) are outlined below:

4. Students may meet with the Dean of Education for explanation or clarification of the PRC decision.
5. Students wishing to appeal the PRC decision beyond the Education Program should direct an appeal to the Senate Appeals Committee.
6. There are two grounds for appealing the decision of the PRC:
 - The student has reason to believe that all pertinent information was not available when the case was considered by the PRC.
 - The student has reason to believe and can demonstrate that the PRC did not give the appeal a fair hearing.
7. Students have 15 working days from the date of the written decision of the PRC to submit an appeal to the Senate Appeals Committee.

Sincerely,



Dr. Laurie-Ann Hellsten
Dean of Education

c. [REDACTED], Director of Student Teaching
[REDACTED], Academic Advisor